The university views the student conduct process as a learning experience that can result in growth and personal understanding of one’s responsibilities and privileges within the university community. It is the responsibility of students who have been accused of academic misconduct to participate conscientiously in the conduct process. These responsibilities include reading the Honor Code Policies and Procedures, available from the Honor Code Office or online at www.colorado.edu/honorcode/, adhering to stated deadlines, attending scheduled meetings, and participating in all proceedings. Failure to meet these responsibilities may result in a disciplinary decision being made without the benefit of the student’s participation. Throughout her/his involvement in the conduct process, the accused student has the following rights:

1. The accused student will be given written notice of the specific charges concerning the violation. As the hearing body receives new information, the charges may need to be amended. Any amendments will be provided to the charged student in written form.
2. The accused student may elect to meet with the Director of Adjudication to discuss any aspect of the violation, including factors the student may deem mitigating, prior to the assignment of non-academic sanctions in place of an Honor Code hearing.
3. The accused student will be given an opportunity to discuss the allegations before an Honor Code hearing panel.
4. The accused student may request to meet with a procedural advisor from the Honor Code Office, usually the Director of Student Relations, who can answer any questions about the hearing process prior to the hearing.
5. The accused student has a right to have a student on the hearing panel from their school/college.
6. Both the accused student and the reporting individual will be allowed to review all available written information concerning the violation of the Honor Code.
7. The accused student may not cancel a hearing within two business days, excluding days the Honor Code Office is closed, of the hearing. The hearing will continue in the accused student’s absence unless proof of extenuating circumstances is provided.
8. During a hearing, the accused student will be allowed to hear and/or read all testimony and to question and/or respond to witnesses’ testimony.
9. The accused student will be allowed to present a limited number of witnesses on the accused student’s behalf under the discretion of the Director of Adjudication. The accused student must inform the hearing body of the names of such witnesses at least two business days, excluding days the Honor Code Office is closed, before the hearing, if his/her intention is to bring a witness.
10. The accused student will be allowed to be accompanied by an advisor of the accused student’s choice who is not a party to the violation. The advisor may be any person of the accused student’s choosing (i.e., friend, family member, academic advisor, etc.). The role of the person accompanying the student is that of an advisor, not a presenter of the case. The student must inform the Honor Code Office at least two business days, excluding days the Honor Code Office is closed, before the hearing of his/her intention to bring an advisor. The advisor may not speak on the student’s behalf during the hearing.
11. The accused student, just as with an advisor, can choose to provide their own attorney for the hearing. Once again, as with an advisor, the attorney may not address the panel directly. The attorney may only speak to the accused student. The student must inform the Honor Code Office at least three business days in advance, excluding days the Honor Code Office is closed, if an attorney is expected to attend.
12. The accused student will be allowed to challenge (and may have removed from the hearing), any member of the hearing panel due to bias with at least three business days notice, excluding days the Honor Code Office is closed, to the Honor Code Office.
13. The accused student will receive written notice of the decision upon the conclusion of Honor Code case resolution process.
14. The accused student may request an appeal of the decision of the hearing panel. All requests for appeals must be filed in writing within 10 business days, excluding days the Honor Code Office is closed, of the date of the decision letter. The criteria for the appeal review is limited to: (1) there procedural deficiencies in the established hearing process, or (2) the emergence of substantive new information which was not available at the time of the hearing. The Appeal Hearing Request Form shall be filed with the Honor Code Office. The Appeal Hearing Request Form is available from the Honor Code Office or the Honor Code.
15. The accused student is entitled to have information relating to the disciplinary proceedings kept confidential as provided for in the Family Educational Rights and Privacy Act of 1974, as amended by the Higher Education Amendments of 1998, and in the Campus Security Act as Amended by the Higher Education Amendments of 1992.

16. If the accused does not respond to Honor Code Office communications within 10 business days, excluding days the Honor Code Office is closed, of initial contact, the Director of Adjudication will review the file in its entirety and will decide the outcome of the case in the accused student’s absence.

*Last Updated: November, 2015.*